

RUMS Clinical Vice President (Hampstead)

Job description extracted from the RUMS Constitution & Standing Orders – Section 7

IX. HAMPSTEAD SITE VICE-PRESIDENT (CLINICAL)

A. Eligibility

1. Shall be a clinical medical student based at the Hampstead site.

B. Aims

1. To be responsible for bringing the views of medical students on the Hampstead site to the attention of the appropriate Union and College Officers and ensuring these students are aware of all issues within UCL Union and in the college affecting them. This officer shall be a medical student based at the Hampstead campus.

C. Committees

1. To be a member of the following Union Committees:
 - a. RUMS Activities;
 - b. RUMS Clinical Committee
 - c. Medics' Executive;
 - d. RUMS Council;
 - e. Education
 - f. Welfare & Equal Opportunities
 - g. Council.
2. To be a member of the following Medical School Committees:
 - a. Clinical Sciences Faculty Board;
 - b. Phase 2 Staff Student Consultative Committee;
 - c. Phase 2 Education Sub-Committee;
 - d. Education Committee;
 - e. Thomas Lewis Room Management Committee.
3. To be a member of the following external Committees:
 - a. ULU Medical Group.

D. Duties

1. To assist the Medical Students' & Sites Officer in their duties;
2. To be responsible for overseeing all affairs at the medics' Hampstead site;
3. To act as the medics' Hampstead site representative as appropriate;
4. To undertake the duties of the UCL Medical Students' Society as outlined in that constitution;
5. To liaise as appropriate with the Archway and Bloomsbury sites with any issues that affect all Medical School sites;
6. To assist the Clinical Year Representatives in the organisation of the Introduction Week, Electives Fayre and Clinical Fayre;
7. To co-ordinate the work of the Clinical Year Representatives on the Hampstead site;
8. To meet at least fortnightly with the MS&S Officer.

The following has been extracted from the UCLU Standing Orders – Section 6

XXXVII. Council Members: General Duties

- A. maintain and uphold the Constitution and Standing Orders of UCL Union;
- B. implement and adhere to all Union policy and mandates;
- C. attend:
 - 1. General Meetings
 - 2. Union Council meetings;
 - 3. all other meetings (e.g. executive and/or standing committees) as outlined in their job descriptions; unless there is reasonable cause for absence;
- D. deal with problems that arise according to their areas of responsibility;
- E. make recommendations to Union Council, the Executive or any standing committee should they wish to;
- F. promote the Union and encourage involvement from within their area or constituency;
- G. provide written material for the Union Handbook as and when required.