

SSEES Postgraduate Officer

Job description extracted from Section 7 of the Constitution of the School of Slavonic and East European Studies Students' Society

vi SSEES Postgraduate Officer

A. The aims of the officer are:

To be responsible for bringing the views of students of the School to the attention of the SSEES Executive Committee, and ensuring these students are aware of all issues within UCL Union, the College and the School affecting them with specific relation to postgraduate students. This officer shall be a postgraduate student based at SSEES.

B. Committees:

1. to serve on the following Union Committees:
 - a. PGA Executive Committee;
 - b. SSEES Executive Committee.
2. to serve on any SSEES Committees as agreed by the SSEES Executive Committee.

C. Responsibilities:

1. to liaise with the Medical and Postgraduate Students' Officer where appropriate;
2. to act as the SSEES site representative as appropriate.